



**CHENNAI METRO RAIL LIMITED**  
**NOTICE INVITING TENDER**

CMRL invites digitally signed open E-Tender through GeM Portal from reputed, experienced, financially sound, eligible applicants, who fulfill the qualification criteria as mentioned in the tender document through under Single Stage Two Envelope (Technical & Financial) system for the work mentioned below:

1.	<b>Name of work</b>	Consultancy assignment to update the CMRL Tender Procedure Manual
2.	<b>Duration of Contract</b>	150 days from the date of commencement
3.	<b>Approximate value of work</b>	INR 34,50,000/- (excluding GST)
4.	<b>Details of NIT / Tender Document</b>	NIT publication in CMRL website ( <a href="http://www.chennai-metro-rail.org">www.chennai-metro-rail.org</a> ) : <b>30/12/2024</b> The Tender documents can be downloaded from <a href="https://gem.gov.in/">https://gem.gov.in/</a> from: <b>30/12/2024</b> . Bid submission is through GeM Portal only
5.	<b>Details of Techno-Commercial and Financial Bid</b>	<b>Techno – Commercial Bid</b> a) Bid Security b) Filled, Signed, and stamped Bidding forms with supporting documents mentioned in the tender document c) Any other document stated in the tender document
		<b>Financial Bid</b> a) Letter of Price Bid & Excel Price Schedule
6.	<b>Bid Security Amount (EMD) &amp; Validity</b>	<b>EMD Amount:</b> The total bid security/EMD amount shall be equal to <b>INR 34,500/-</b> (Indian Rupee Thirty Four Thousand Five Hundred only) and it shall be in the form of Demand Draft (DD) /NEFT/RTGS from any scheduled Bank in India. Bidders shall upload the scanned copies along with online bid submission. A copy of GST Registration Details has to be provided
7.	<b>Exemption for Bid Security</b>	As per GeM Terms & Conditions
8.	<b>CMRL BANK A/c Details for remittance of Bid submission Fee and BG beneficiary</b>	a) Beneficiary name : M/s Chennai Metro Rail Limited b) Beneficiary bank : Canara Bank, Teynampet Branch, Chennai-600 018 c) Current Account No : 0416214000030 d) IFSC Code : CNRB0000416
9.	<b>Bid validity</b>	90 Days from the last date of bid submission
10.	<b>Pre-bid Meeting</b>	<b>08/01/2025 at 11.00 hours</b> in CMRL METROS Building and online through teams meeting. The meeting link <a href="https://teams.microsoft.com/l/meetup-join/19%3ameeting_NzMxMzM2YjQfYzZjNS00N2FhLWE5NzEtNGI2N2YxZmJlMDg4%40thread.v2/0?context=%7b%22Tid%22%3a%225e66a92c-237b-4b48-89d8-07ba563083f0%22%2c%22Oid%22%3a%22d6213d66-b837-4285-b49a-8a5fbc627f24%22%7d">https://teams.microsoft.com/l/meetup-join/19%3ameeting_NzMxMzM2YjQfYzZjNS00N2FhLWE5NzEtNGI2N2YxZmJlMDg4%40thread.v2/0?context=%7b%22Tid%22%3a%225e66a92c-237b-4b48-89d8-07ba563083f0%22%2c%22Oid%22%3a%22d6213d66-b837-4285-b49a-8a5fbc627f24%22%7d</a>
11.	<b>Last date of Seeking Clarifications/By email (letter, signed copy along with editable copy)</b>	<b>10/01/2025 up to 18:00 hours</b>

12.	<i>Authority calling for Tender</i>	<b>Chief General Manager (PP&amp;D)</b> Chennai Metro Rail Limited, METROS, Anna Salai, Nandanam, Chennai – 600035.
13.	<i>Address of Tender Inviting Authority</i>	<b>Office of Chief General Manager (PP&amp;D)</b> Chennai Metro Rail Limited, METROS, Anna Salai, Nandanam, Chennai – 600035. Tel No.044 – 24378000, Extn: 28246 Email id: <a href="mailto:procurement.cp@cmrl.in">procurement.cp@cmrl.in</a> <a href="mailto:piriya.saisujan@cmrl.in">piriya.saisujan@cmrl.in</a>
14.	<i>Last Date and Time of Bid Submission in CPP Portal</i>	<b>30/01/2025 up to 15:00 hrs.</b>
15.	<i>Date and Time of opening of Technical Bid in CPP Portal</i>	<b>30/01/2025 at 15:30 hrs.</b>
16.	<i>Date and Time of Opening of Financial Bid &amp; Reverse Auction in CPP Portal</i>	Will be informed later after the evaluation of Techno commercial bid (Only to the Bidders who are qualified in the technical evaluation).
17.	<i>Portal for any additional information on bid submission</i>	<a href="https://gem.gov.in/">https://gem.gov.in/</a>
18.	<b>Bidders barred from bidding for this work</b>	The bidder, who has abandoned any contract executed for any Metro Rail corporations in India or Tamil Nadu State Government during the last 03 years or whose contracts have been terminated or black-listed or banned by any Metro Rail corporations in India or Tamil Nadu State Government and currently if the ban is effective as on date of submission of the bid are not eligible to participate in this tender.

**Note:** If the date of opening of tenders happens to be a public holiday, Tender will be opened on the next working day at the same time.

**CHIEF GENERAL MANAGER(PP&D)**



Bid Number/बोली क्रमांक (बिड संख्या):  
GEM/2024/B/5762479  
Dated/दिनांक : 30-12-2024

### Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	30-01-2025 15:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	30-01-2025 15:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	90 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Housing & Urban Affairs (mohua)
Department Name/विभाग का नाम	Chennai Metro Rail Ltd
Organisation Name/संगठन का नाम	Chennai Metro Rail Ltd
Office Name/कार्यालय का नाम	Na
क्रैता ईमेल/Buyer Email	buycon28.cmrl.tn@gembuyer.in
Item Category/मद केटेगरी	Hiring of Consultants - Milestone/Deliverable Based - Management Consultants; Procurement / e Procurement Management, Procurement (Bid Process Management), Public Procurement/ e-Procurement Expert, Contract Management; No; Hybrid(As specified in scop..
Contract Period/अनुबंध अवधि	5 Month(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	10 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	7 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No

<b>Bid Details/बिड विवरण</b>	
<b>Document required from seller/विक्रेता से मांगे गए दस्तावेज़</b>	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Do you want to show documents uploaded by bidders to all bidders participated in bid?/</b>	Yes
<b>Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया</b>	No
<b>Type of Bid/बिड का प्रकार</b>	Two Packet Bid
<b>Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय</b>	3 Days
<b>Estimated Bid Value/अनुमानित बिड मूल्य</b>	3450000
<b>Evaluation Method/मूल्यांकन पद्धति</b>	Total value wise evaluation
<b>Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज़ ब्रेकअप आवश्यक है</b>	Yes

#### **EMD Detail/ईएमडी विवरण**

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	34500

#### **ePBG Detail/ईपीबीजी विवरण**

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) /ईपीबीजी प्रतिशत (%)	5.00
Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने).	7

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन

जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

**Beneficiary/लाभार्थी :**

CMRL  
Metros, Nandanam, Chennai 600035  
(Chennai Metro Rail Limited)

**UIN Number NCTGC2415P**

**MII Compliance/एमआईआई अनुपालन**

MII Compliance/एमआईआई अनुपालन	Yes
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
4. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
  1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
  2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
  3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

**Excel Upload Required/एक्सेल में अपलोड किए जाने की आवश्यकता :**

PRICE BID - [1735539726.xlsx](#)

**Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा**

**Scope Of work:**[1735539736.pdf](#)

**Profile of Consultants:**[1735539714.pdf](#)

**Payment Terms:**[1735539714.pdf](#)

**This Bid is based on Quality & Cost Based Selection (QCBS) . The technical qualification parameters are :-**

Parameter Name	Max Marks	Cutoff Marks	Qualification Methodology Document
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Firm credentials, key persons, quality scope presentation	100	60	<a href="#">View File</a>
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**Total Minimum Qualifying Marks for Technical Score: 60**

**QCBS Weightage(Technical:Financial):70:30**

**Pre Bid Detail(s)**

Pre-Bid Date and Time	Pre-Bid Venue
08-01-2025 11:00:00	METROS AND ONLINE <a \"5e66a92c-237b-4b48-89d8-07ba563083f0\",="" \"d6213d66-b837-4285-b49a-8a5fbc627f24\"}"="" \"oid\":="" href="https://teams.microsoft.com/l/meetup-join/19:meeting_NzMxMzM2YjQtYzZjNS00N2FhLWE5NzEtNGI2N2YxZmJlMDg4@thread.v2/0?context={\" tid\":="">https://teams.microsoft.com/l/meetup-join/19:meeting_NzMxMzM2YjQtYzZjNS00N2FhLWE5NzEtNGI2N2YxZmJlMDg4@thread.v2/0?context={\"Tid\": \"5e66a92c-237b-4b48-89d8-07ba563083f0\", \"Oid\": \"d6213d66-b837-4285-b49a-8a5fbc627f24\"}</a>

**Hiring Of Consultants - Milestone/Deliverable Based - Management Consultants; Procurement / E Procurement Management, Procurement (Bid Process Management), Public Procurement/ E-Procurement Expert, Contract Management; No; Hybrid(As Specified In Scop.. ( 1 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
<b>Core</b>	
Consulting Category/ Stream	Management Consultants
Consultant's Profile	Procurement / e Procurement Management , Procurement (Bid Process Management) , Public Procurement/ e-Procurement Expert , Contract Management
Proof of Concept (POC) Required	No
Deployment of Consultants/Resource	Hybrid(As specified in scope of work)
<b>Addon(s)/एडऑन</b>	

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Piriya Saisujan	600035,Chennai Metro Rail Limited, METROS, Near Nandanam Metro Station Nandanam, Anna Salai, Chennai.	1	N/A

## Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

### 1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

### 2. Generic

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

### 3. Generic

- The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
- The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
- The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

### 4. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

CHENNAI METRO RAIL LIMITED

A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

### 5. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name

CHENNAI METRO RAIL LIMITED

Account No.  
0416214000030  
IFSC Code  
CNRB0000416

Bank Name  
CANARA BANK  
Branch address  
TEYNAMPET BRANCH

. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

#### 6. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

CHENNAI METRO RAIL LIMITED  
payable at  
CHENNAI

. Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

#### 7. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

CHENNAI METRO RAIL LIMITED  
payable at  
CHENNAI

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

#### 8. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

## Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.



11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.**

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---