

WHISTLE BLOWER POLICY

PREFACE:

As a socially responsible organization, the Chennai Metro Rail Limited (CMRL) believes in conducting its affairs in a fair and transparent manner. For this, the Chennai Metro Rail Limited (CMRL) has adopted the highest standards of professionalism, honesty, integrity and ethical behavior. Further, Chennai Metro Rail Limited (CMRL) is committed to developing a culture wherein it is safe for all to raise concerns about any unacceptable / unethical practice and any event of misconduct at any level.

Accordingly, it has been decided to introduce a Whistle Blower Policy in the Chennai Metro Rail Limited (CMRL) based on Govt. of India Resolution on **Public Interest Disclosure & Protection of Informer (PIDPI)**.

The Government of India has authorized the Central Vigilance Commission (CVC), as the Designated Agency to receive written complaints for disclosure on any allegation of corruption for misuse of office and recommend appropriate action. Chennai Metro Rail Limited (CMRL), being a Joint Venture PSU of Govt. of India and Govt. of Tamil Nadu, CMRL comes under the jurisdiction of the CVC for the said purpose.

In accordance with the aforesaid Resolution of the Government of India, the CVC has formulated norms for acceptance of complaints under the PIDPI and keeping the identity of the complainant secret. As Chennai Metro Rail Limited (CMRL) is coming under the purview of PIDPI, the Chennai Metro Rail Limited (CMRL) is required to make public to the Employees, Officers and General Public the norms thus laid down by the CVC and this Policy is intended to provide for the same.

POLICY STATEMENT:

Guidelines in respect of lodging the complaint:

- i) The complaint should be in a closed / secured envelope.
- ii) The envelope should be addressed to the Secretary, Central Vigilance Commission and should be superscribed "**Complaint under The Public Interest Disclosure**". If the envelope is not superscribed and closed, it will not be possible for the Commission to protect the complainant under the above resolution and the complaint will be dealt with as per the normal complaint policy of the Commission. The complainant should give his / her name and address in the beginning or end of complaint or in an attached letter.
- iii) Commission will not entertain anonymous / pseudonymous complaints.

- iv) The text of the complaint should be carefully drafted so as **not to give any details or clue as to the complainants identity**. However, the details of the complaint should be specific and verifiable.
- v) In order to protect identify of the person, the Commission will not issue any acknowledgement and the whistle-blower is **advised not to enter into any further correspondence** with the Commission in their own interest. The Commission assures that, subject to the facts of the case being verifiable; it will take the necessary action, as provided under the Government of India Resolution mentioned above. If any further clarification is required, the Commission will get in touch with the complainant.

The Commission is also empowered to take action against complainants making motivated/ vexatious complaints under this Resolution.

A copy of the public notice issued by the CVC in relation to the above mentioned Resolution is also available on the website <http://www.cvc.nic.in>. The CVC website also contains the details about the important features of the “Whistle Blowers Resolution”, Office Orders issued by the Commission etc.

Complaints under the PIDPI Resolution must be sent directly to the CVC, New Delhi, to the following address only:

*The Secretary,
Central Vigilance
Commission, Government of
India, Satarkata Bhavan,
GPO Complex, Block “A”, INA,
New Delhi-110 023*
