



CHENNAI METRO RAIL LIMITED

Minutes of Pre-Bid Meeting held on 10/08/2021 @ 1100 hrs at CMRL Admin Building (3rd Meeting Room)

Sub : Tender for engaging Contractor to provide Security Manpower and Security Equipment Services at Corridor-1 and Corridor-2 Metro Stations and Depot premises: Minutes of pre-bid meeting held on 10/08/2021.

Ref : 1 Tender No.CMRL/Security Services/Corridor-1/2021
2 Tender No.CMRL/Security Services/Corridor-2/2021

Pre-Bid Queries and Replies

SI No	Tender reference	Points raised	CMRL Reply
1	Exemption of Tender Fee and EMD-Point - 6 & 3 of Notice Inviting Tender	Requested for exemption of Tender Fee and EMD for MSME and NSIC registered companies.	MSME registered Bidders are exempted from furnishing Earnest Money Deposit (EMD) and Tender Fee provided they should submit valid evidence that they are registered with concerned MSME authorities for the services they are intended to quote. Please refer Addendum No.1/2021
2	Exemption of EMD-Point - 3 Notice Inviting Tender	To waive EMD as per the guidelines issued vide GOI, MoF Memorandum dated 12/11/2020.	No change in the Tender conditions.
3	Work experience- Clause:10 (1) (d) of Chapter-II	Consider successfully completed work/ service means either fully completed & paid or if ongoing work/service, then the value of completed portion of work/service and paid till 30/06/2021.	Ongoing works successfully completed and its value paid up to 30/06/2021 also considered for eligibility under work experience criteria. Please refer Addendum No.1/2021
4	Rest givers/Leave relievers- Clause-18 (b) of Chapter-II	Number of Security guards mentioned in the Tender are inclusive of Rest givers/Leave relievers or not.	Since this is a service contract, the payment is being made on actual engaged man day basis for 365 days which covers rest givers / leave reserves. The contractor has to comply all the prevailing labour

			laws & Regulations and quote the service charges accordingly.
5	Wages during National Holidays : Clause-18 (b) of Chapter-II	Clarify whether payment for National Holidays will be reimburse or not ?	The additional wages if any paid for the deployment of Security personnel during the National Holidays will be borne by CMRL by submission of proper supporting documents on re-imburement basis.
6	Vehicle used by the contractor inside CMRL premises: Clause-29 (b) of Chapter-II	Clarify how many vehicles are required in these tenders. Also please specify which make & model vehicle required.	No vehicle is required for this contract. However, if the contractor intend to use any vehicle for his personal usage or conveyance of their staff inside CMRL premises the said clause to be followed.
7	Submission of Performance Security Clause-15 of Chapter-II	Request to consider the Performance Security for 3% of 1 year contract value instead of 3% of 3 years contract value.	No change in the Tender conditions.
8	Mobile App & Performance Level evaluation: Clause-7 of Chapter-III.	Clarify number of user of the Mobile App.	The location of tentative deployment of Security personnel already mentioned at Clause 25 of Chapter-IV. Accordingly, each Metro Station In-charges will access the Mobile App for generation of daily evaluation check sheet as mentioned at Clause-22 of Chapter-IV. Apart from above, additional 3-5 CMRL authorities will access the data from the office. Final requirement will be informed after finalization of the tender formalities and Commencement of the work.
9	Bio-Metric Face-cum Fingerprint Time & Attendance system: Clause-6 of Chapter-III.	Attendance marking system with GPS location facility is presently available in mobile app itself. Hence, separate Bio-Metric device might not be required rather the function could be added as a feature to Mobile App itself.	For attendance purpose, the contractor may either install Bio-Metric Face-cum Fingerprint Time & Attendance system or implement the same through Mobile App (using GPS location facility). However, customized attendance report to be submitted as per the requirement of CMRL. The expenses for the above implementation will be borne by the Contractor. Please refer Addendum No.1/2021

10	Work experience : Annexure-4	Clients are reluctant to issue Work experience certificate in any prescribed format due to various reasons. Hence requested to accept the LOA, Agreements, etc. duly mentioning the completed work value and period.	Considering the difficulties expressed by the Bidders it is agreed to accept LOA, Agreements, etc. duly mentioning the similar completed work value and period. However CMRL have the rights to reject the documents if it incomplete or get clarification about the same from the clients.
11	Submission of Indemnity Bond: Annexure-9	As per tender document copy of Indemnity Bond is required to be submitted in non-judicial stamp paper worth Rs.100/- duly notarized. Requested to allow to submit the same in non-judicial stamp paper after award of contract.	Agreed to Submit a copy of Indemnity Bond (Annexure-9) in Company's letter pad duly signed by the Authorized signatory along with Technical bid. Then post award of the contract the same to be submitted as per Annexure-9 in non-judicial stamp paper worth Rs.100/- duly Notarized. Please refer Addendum No.1/2021
12	Service charges: clause-18 (e) of Chapter-II.	Clarify whether Nil or Zero charge quote will be accepted.	Nil or Zero service charges will not be accepted.
13	Joint Venture	Whether Joint Venture Bidders can participate in this Tender.	JV not considered.
14	Eligibility Criteria Clause-10(1) (d) of Chapter-II	Three similar works not less than 9.32 Crores. We have done similar work for 7 years (per annum 1.5 crores) and the total amount is 10.5 crores. Can we participate in the tender?	Not eligible. Clause 10 (1) (d) is relevant in this regard.

This Minutes of Pre-Bid meeting forms the part of the tender document of both the Corridor-1 and Corridor-2 and is required to be signed and submit along with the Bid documents.

Date: 19/08/2021

Director (Systems & Operations)