



CHENNAI METRO RAIL LIMITED
(A Joint Venture of Govt. of India & Govt. of Tamil
Nadu) Admin Building, CMRL Depot, Poonamallee High
Road, Koyambedu, Chennai – 600 107.

EMPLOYMENT NOTIFICATION No.CMRL/HR/11/2018

Chennai Metro Rail Limited, entrusted with the implementation of Chennai Metro Rail Project, invites applications for the post of General Manager (Track & Elevated Construction) on deputation basis. Retired Officials possessing the prescribed qualification and experience will also be considered under reappointment of retired category.

1. Name of the post - General Manager (Track & Elevated Construction)
2. Number of post - 01
3. Pay & Allowances -
 - (i) The deputationist shall be entitled to draw pay being drawn in the parent organization. Additionally, deputation allowance and project allowance at 10% of Basic Pay each will be paid.
 - (ii) Option to draw pay and allowances as per the parent organization or to draw equivalent cadre pay scale in CMRL with IDA, HRA and cafeteria allowances of 20% of Basic pay.
 - (iii) Consolidated pay in respect of retired Officials will be decided based on the last pay drawn and pension being drawn.
4. Method of Recruitment - On Deputation
5. Job Requirements - Experience in Constructions and Maintenance Tracks, Bridges, Viaduct, Contract Management, Installation and Commissioning of turnouts and also have coordinated with Operating, Signaling, Rolling Stock and OHE departments.
6. Qualification and Experience - IRSE Officers (in Group A) presently in SAG and above level with minimum 16 years of experience in Railways / Metros / Central Govt. Organization.
7. Age - Age not exceeding 55 years as on date of notification 19-12-2018. Age will be relaxed for deserving candidates.
8. Period of deputation - Initial Period of deputation will be for a period of 3 years which can be extended.

General Terms and Conditions:

a. Applications in the prescribed format (available in page No.4 to 6) along with the following documents should be routed through proper channel to Chief General Manager (HR), Chennai Metro Rail Limited, Admin Building, CMRL Depot, Poonamallee High Road, Koyambedu, Chennai - 600107.

- i. Proforma (available in page No.3)
- ii. Date of Birth Proof: Copy of Birth Certificate or 10th Certificate
- iii. Copy of proof of Educational Qualifications
- iv. Copy of Experience Certificate
- v. Copy of Community Certificate
- vi. Other relevant certificates (if any)

The last date for receipt of application is 17-01-2019.

The forwarding authority should send the following information/documents along with applications:

1. Duly attested copies of last 5 years ACRs of the applicant.
2. A certificate from cadre controlling authority as per the proforma mentioned below to the effect of vigilance clearance, integrity certificate and major or minor penalty statement.

Chief General Manager (HR).

PROFORMA OF THE CERTIFICATE TO BE GIVEN BY THE HEAD OF THE OFFICE

Certificate in respect of Shri/Smt. _____ (Name & Designation)

1. The particulars furnished by the applicant are correct and he/she fulfills the eligibility criteria.
2. It is certified that no disciplinary / vigilance case is pending or contemplated against the applicant and he/she is clear from the vigilance angle.
3. His / Her integrity is certified.
4. It is certified that no major / minor penalties have been imposed on the Officer during the last 10 years.
5. Attested copies of ACRs for the last five years are enclosed.

Signature of the head of the Office

Name along with official seal



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Koyambedu, Chennai – 600107.

APPLICATION FORM

(Please fill in **BLOCK** Letters only)

*Affix Self-
Attested
Photograph*

Advertisement No. & Date:

Application for the Post of: Post Code:

Personal Details:

Name in CAPITAL LETTERS		
Surname	First name	Middle name

Father's Name	Husband's Name

Nationality	State of Domicile	Gender		Marital Status			
		M	F	Married	Unmarried	Widow	Divorcee

Date of Birth (DD/MM/YYYY)			Age (as on _____) Yrs Months Days			Religion			
						Hindu	Muslim	Christian	Specify if Others

Category (Tick the appropriate category and enclose valid certificate from the appropriate Authority for categories other than General).									
GEN	BC	BCM	MBC & DC	SC	SCA	ST	EX-Service	Differently Abled Person	Tamil Medium Studied

Local Address / Address for communication							Permanent Address:						
Pin							Pin						
Tel . No / Mobile No:													
E-mail:													
Home Town													

(Signature)

Details of Educational Qualification (Self attested certificate copies to be enclosed):

Qualification	College / University / Institution	Name of the Degree	Duration of the course	Year of passing	% of Marks
Matriculation (10 th STD.)					
Higher Secondary (+2)					
UG					
PG					
Other Qualifications					

Work Experience (Self attested certificate copies to be enclosed):

Name of the organization/ Type of organization (Govt/PSU/PVT)	Post(s) held	(Mandatory to fill up all columns)						Total no. of Years & Months	Scale of pay / gross salary	Job Responsibility
		From			To					
		DD	MM	YYYY	DD	MM	YYYY			

Note:- You may attach additional sheets for qualification/Experience if required.

Please indicate two references in senior positions in your previous workplaces:-

S.No	Name	Current Designation	Organization	Contact No / Mob.No/Tel.No	Official Email ID
1					
2					

Application Fee Details: (Applicable if mentioned in the advertisement published in the website)

Amt (in Figures)	Amt (in Words)	DD Number	DD Date	Issue Bank Name

If selected specify the minimum required joining time	
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(Signature)

Extra Curricular activities	
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S.No	Languages known	Read	Write	Speak

List of documents to be attached along with the application form

- i Date of Birth Proof: Copy of Birth Certificate or 10th Certificate
- ii Copy of proof of Educational Qualifications
- iii Copy of Experience Certificates
- iv Copy of Community Certificate
- v. Application fee – Demand Draft (if applicable)
- vi Other relevant certificates (if any)

Declaration:

I hereby declare that all statements as mentioned in this application are true and correct to the best of my knowledge and belief. I understand that in the event of any particulars or information given above being found false or incorrect, or if at any stage it is found that I do not possess the prescribed qualification/experience for the post, my candidature will be rejected ab-initio and I will not have any right to attend the interview nor will have the right to claim travelling expenses for attending the interview. If any shortcoming(s) is/are detected even after appointment, my services may be terminated. I also certify that I am not facing any charge of, nor have ever been convicted for, any act of moral turpitude or economic offence. I am also aware that all correspondence to the candidates will be only through email ID provided by me.

Place:

Date:

(Signature)