

<b>e-NIT No: OPN-OPST0MMS(032)/2/2018-OPN-STN DEPT-Part(3)</b>		
CMRL invites online tenders through e-procurement portal from reputed suppliers under Single Stage Two bid system for the following work:-		
1	Name Of the Work	Tender for supply & Installation of “ <b>Security Booth for Parking Security</b> ”.
2	Details of Techno-Commercial and Financial bid (CPP portal)	Techno-Commercial Bid:- i) Tender Cost & EMD (By online transaction) ii) Technical specification and compliance sheet (Annexure – A) iii) Vendor Information (Annexure – B)
		iv) Financial offer in Excel format (BOQ)
3	Earnest Money Deposit (EMD)	<b>Rs.9,000 /- (Rupees Nine Thousand Only)</b>
4	Tender validity	Offers shall be valid for a period of 180 days from the Date of financial bid opening.
5	<i>Tender Publishing date</i>	28/09/2018
6	Tender Documents	The Tender Documents can be downloaded from CMRL website <a href="http://www.chennaiemr.org">www.chennaiemr.org</a> . & CPP portal <b>Cost of Tender:Rs.8000/- (Eight Thousand Only)</b>
7	<i>Performance Security</i>	Performance Security will be 5% of the value of the Contract/P.O.
8	Tender Inviting Authority	<b>Joint General Manager (RSO)</b> Address - Chennai Metro Rail Limited. Admin Building, CMRL Depot, Poonamalle High Road, (Adjacent to Koyambedu Metro Station), Koyambedu, Chennai – 600107 Email – <a href="mailto:mgro2@cmrl.in">mgro2@cmrl.in</a>
9	Last date for Submitting of Tender document	22/10/2018 up to 15:00hrs.
10	Date and Time of Opening of Tender (Techno-Commercial Bid)	23/10/2018 at 15:00 hrs.
11	Bank Account details of Chennai Metro Rail Ltd	a) Beneficiary name : M/s Chennai Metro Rail Limited b) Beneficiary Bank : Canara bank, Chennai Teynampet Branch, Chennai c) Account no : 0416214000030 d) IFSC Code : CNRB0000416
	Bidders barred from bidding of this tender:-	Single or JV under suspension, debarred, black-listed, by GOI, GOTN, PSUs, Metro Rail Corporations, CMRL or whose contracts were terminated as on date of submission of bid are ineligible to apply for this tender.

**Note:** If the date of submission of tenders happens to be a Public Holiday, then tender will be opened on the next working day at the same venue and time.

**Joint General Manager (RSO),  
Chennai Metro Rail Limited.**

**Sub:** Tender for supply & Installation of “**Security Booth for Parking Security**”.

Chennai Metro Rail Limited (CMRL) invites online tenders from reputed manufacturers & suppliers through e-procurement under Single stage two bid system for supply & Installation of “**Security Booth for Parking Security**”. “having following details:-

SL.NO	NAME OF THE ITEM	QTY	SPECIFICATIONS
1	Parking Security Booth	30 Nos	Detailed technical specifications and compliance sheets are attached in <b>Annexure –A</b>

**1. Instructions to the Bidders:**

**a. CPP portal:** The procurements of goods and services of CMRL will be done through e-procurement. This is implemented to ensure free & fair vendor participation, and to ensure greater transparency in procurement.

**b. Eligibility to participate in tender:**

- i. Tenders are open to all eligible bidders. In order to submit the bid, the bidders have to get themselves registered on-line on the e-procurement portal (<http://eprocure.gov.in/eprocure/app>) with valid Class II/ III Digital Signature Certificate (DSC) issued from any agency authorized by Controller of Certifying Authority (CCA), Govt. of India.
- ii. The on-line registration of the bidders on the portal will be free of cost and one time activity only. If the bidder is an individual person then he should register himself under “**Individual**” category and if the bidder is a proprietorship firm/partnership firm/Joint venture/company/consortium then registration should be under “**Corporate**” category.
- iii. The registration must be in the name of bidder, whereas DSC holder may be either bidder him-self or authorized person.

**c. Enrolment:**

To participate in e-procurement all vendors must enroll themselves with the CPP portal. The procedure mentioned below is to be followed:

- i. Go to "<http://eprocure.gov.in/eprocure/app>" web site.
  - ii. Click on "**Click here to enroll**". It will take you to „ **on line enrolment**’ screen.
  - iii. Against **User type**, select either „**individual**’ or „**corporate**".
  - iv. Specify your **log in ID**, indicated in the application while applying for DSC.
  - v. Create your own **password**. Before creating, refer to "**Password Policy**’ that appears on the right side of the screen. Password should be in accordance with that policy.
  - vi. **Confirm the password** once again.
  - vii. Click on "**Next**".
  - viii. You will see a screen which will have several fields. Please fill as many fields as possible, but keep in mind **to fill all mandatory fields which are marked with an asterisk (\*)**.
  - ix. After entering the fields, click on "**Submit**".
- d.** You will get a message that Log in ID registered successfully, that completes your entry.
- e.** The bidder shall submit the bids on line in the system available at the e-procurement portal (<http://eprocure.gov.in/eprocure/app>). The bidder has to agree to the on-line user portal agreement. Then only the system will permit the bidder to proceed further in the system.
- f.** The bidder shall fill all mandatory fields indicated by an asterisk (\*). All documents indicated to be submitted in „cover details“ are to be enclosed without fail. These documents are to be up-loaded only in .doc or .pdf or .jpg or .rar formats.
- g. Price Bid:**
- i. The Price bid containing the Price schedule will be in excel format and the bidder shall quote the rates, taxes & duties etc. for his offered services on this excel file only. Where, any row or column is not applicable, the bidder has to indicate „0“ against this and no cells shall be left blank.
  - ii. Lowest bidder shall be chosen from the "**Total**" value inclusive of all taxes, duties and other charges.
  - iii. The bidder may modify and resubmit the bid on-line, if he wishes so, before the bid submission date and time.

- iv. The system will accept only the last submitted bid. Bidder can find out the status of his ten-der on line, any time after opening the bids.
- v. **The bidder shall not rename the Price Schedule file (BOQ) or modify the format while uploading in the system. The file name should be the same as the file given in the ten-der.**
- vi. All bids are to be submitted on-line on the website (<http://eprocure.gov.in/eprocure/app>).
- h. **Withdrawal of bid:** The bidder may withdraw already submitted bid before the bid submission date and time.

## **2. Tender Cost and EMD (EMD - Earnest Money Deposit):**

Tender Cost Fee and EMD Fee: The tender fee and EMD fees as mentioned below are required to be paid through online mode only (NEFT/RTGS) to CMRL bank. No other mode of payment shall be accepted. The EMD and Tender fees have to be paid prior to the submission of e-tender to the account mentioned below:

- I. The EMD shall be made payable without any condition to the CMRL. An amount of **Rs.9,000 /- (Rupees Nine Thousand Only)** is required to be paid online through NEFT/RTGS to CMRL Bank Account, as bid security. All bidders including those who possess NSIC, SSIC certificate etc. shall pay EMD in full. The UTR no. is required to be filled in **Annexure** and same need to be signed and submitted along with the techno-commercial bid.
- II. **Non Refundable Tender Cost Rs.8000/-** to be paid through online mode only (NEFT/RTGS) to CMRL bank account.
- III. All shall submit proof of payment for EMD and Tender cost along with the bid documents. Any bid document submitted without the EMD and Tender Cost in the approved form shall be summarily rejected. **No interest is payable for the EMD amount & Tender Cost Non Refundable.**
- IV. EMD of the unsuccessful bidders will be returned on or before the 30th day after the award of the contract.
- V. The successful bidder's bid EMD will be returned after receipt of performance security.

- VI. The EMD may be forfeited: -
- a. If the bidder withdraw/modify his tender during the period of tender validity.
  - b. In case of a successful bidder fails to: -
    - Revokes or cancel their tender after submission or vary any terms thereof without the consent of the CMRL.
    - Changes/varies any terms and conditions mentioned in P.O. thereof without the con-sent of the CMRL.

**3. Warranty & Guarantee:**

- a. Supplier is required to-without charge: repair or rectify defective goods or to replace such goods with similar goods free from defects. Any goods repaired or replaced by the supplier shall be delivered at the CMRL premises without costs to the CMRL.
- b. Minimum Two year warranty / guarantee (**applicable from the date of Acceptance of the items by CMRL**) should be given in the form of certificate indicating the warranty period along with the terms & conditions for the warranty / guarantee. Warranty & Guaranty should cover whole product (partial/part by part warranty will not be accepted) and includes maintenance and repair. If warranty not compliance with terms specified, the bidder will be summarily rejected.

**4. Delivery details:**

- i The Security Booth items need to be delivered at all Metro stations. Quantity of the delivery will be varying to each location of delivery and date of delivery will be flexible as per CMRL requirement.
- ii The item supply & installation should be completed within 02 weeks from the date of reception of Purchase Order at specified Metro stations. The Transportation, delivery and other related charges should be borne by the contractor.

**5. Evaluation of bid:**

- i. All Financial-Bids will be evaluated and compared based on the substantial responsiveness to the technical specification and commercial conditions set out in the bidding documents and fully conforming to the terms and conditions
- ii. The tenderer has to completely fill all the spaces in price schedule in excel format and upload the same as financial bid.

- iii. The techno-commercial bids will be decrypted and opened online, on or after the scheduled dates and time. Till such time, the bids will be only in the encrypted form. After the scheduled time, the bids will be opened by stipulated bid openers with their Digital Signature Certificates (DSC). The technical-bids shall be evaluated based on the information furnished by bidders. If any clarification is required from bidder, CMRL will seek such clarifications
- iv. After evaluation of technical-bids, only successful bidders who have participated in the tender will be informed regarding the acceptance of their tender. Thereafter, a system generated e-mail confirmation will be sent to the successful bidders communicating the date and time of opening of price-bid
- v. The price-bid of the successful bidders (qualified in technical-bid) will be decrypted and opened on-line, on or after the scheduled date and time by the bid openers with their Digital Signature Certificates (DSC).
- vi. Techno-commercially qualified bids will be evaluated on the value as specified in “**Total**” of the price schedule.
- vii. The system will generate a comparative statement. Therefore, all costs are to be indicated in the price schedule format. The successful bidders will get the information regarding the status of their financial bid and ranking of bidders on website
- viii. The purchase order will be issued to the lowest techno-commercially qualified bidder subject to fulfilling other requirements specified in this tender document.
- ix. No representations will be entertained in the matter of selection of the L1 bidder.
- x. CMRL reserves the right to accept or reject any tender without assigning any reason thereof at any stage. CMRL reserves the right to alter the conditions of the tender schedule in appropriate cases, in the interest of CMRL
- xi. CMRL reserves the right not to return back or disclose any documents that are submitted along with this tender.

**6. Payment terms:**

100% payment would be released through RTGS/NEFT within thirty days on receipt and acceptance of items against the following documents:



## Chennai Metro Rail Limited

- a) Original invoice duly signed by the authorized signatory
- b) Item acceptance certificate duly signed and sealed from authorized representative of CMRL after delivery and installation of all the items as mentioned in PO/LOA.
- c) Warranty certificate for the items supplied

In case if you are registered under MSME Act, 2006, the copy of the registration certificate to be provided.

### 7. **Validity of Financial-Bid:**

Financial-Bid shall remain valid for a period of **180 days** from the date of submission.

### 8. **Supply of items:**

- i. The quantity mentioned in this document is only indicative and may be reduced or enhanced Up to 30% of the quoted quantity. The payment for services will be reduced or enhanced proportionately as the case may be on the accepted rates as in Financial Bid. The decision of CMRL in this regard shall be final and binding on contractor.
- ii. The delivery of the items and quantity may be in installments and payments will be made based on the deliver quantity with the unit rate quoted.

### 9. **Performance Security:**

- i. To ensure due performance of the contract, Performance Security is to be given from any **Scheduled Bank in India** by the successful bidder awarded to the contract.
- ii. **Performance Security will be 5% of the value of the Purchase Order.** Performance Security may be furnished in the form of an account payee demand draft payable in Chennai from any **Scheduled Bank in India**, in favour of **“Chennai Metro Rail Limited”** or irrevocable bank guarantee in a prescribed form.
- iii. ***Within 14 days of the receipt of notification of award from the Purchaser, the successful Bid-der shall furnish the performance security in accordance with the Conditions of Contract, in the Performance Security form provided in the bidding documents.***

- iv. **Performance Security should remain valid for a period of 02 months beyond the date of completion of all contractual obligations of the supplier including warranty obligations.** No interest will be paid for the Performance security during the validity period.
- v. The proceeds of the performance security shall be payable to the CMRL as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.
- vi. If the successful Bidder fails to furnish a Performance Security, then the Earnest Money Deposit shall be liable to be forfeited by the Purchaser.

**10. Agency details:**

The Agency has to fill in the vendor detail form enclosed with this tender document as **Annexure-B** and same shall be uploaded in CPP portal along with the bid.

**11. Jurisdiction:**

All questions disputes or differences under, out of, or in connection with contract if included shall be subject to the exclusive jurisdiction of the court within the Chennai Jurisdiction. The English language shall be the official language for all purposes.

**12. Acceptance of terms & conditions:**

Bidders are requested to submit the sealed and signed copy of this tender document along with Financial-Bid as acceptance of all terms & conditions.

**13. Settlement of dispute:**

If any dispute of any kind whatsoever arises between the CMRL and Successful bidder in connection with or arising out of the contract including without prejudice to the generality of the foregoing, any question regarding the existence, validity or termination, the parties shall seek to resolve any such dispute or difference by mutual consent. If the parties fail to resolve, such a dispute or difference by mutual consent, within 45 days of its arising, then the dispute shall be referred by either party by giving notice to the other party in writing of its intention to refer to arbitration as hereafter provided regarding



matter under dispute. No arbitration proceedings will commence unless such notice is given.

14. In the event of the contractor backing out/violation of the contract in the midway without any explicit consent of CMRL, the contractor will be liable for the recovery of higher rates vis-a-vis contracted rates, which may have to be incurred by CMRL on procurement of said item by alternative means. Late/delayed tenders by any means shall not be accepted by CPP portal. Any other means of tender submission will not be accepted by CMRL.

For any further details write to

**Manager (Operations)**

*Chennai Metro Rail Limited, CMRL depot,  
Admin Building, Poonamallee High Road,  
(Adjacent to Koyambedu Metro Station),  
Koyambedu, Chennai – 600 107*

*E-Mail – [mgro2@cmrl.in](mailto:mgro2@cmrl.in)*

*Mobile: 9445868245*

15. It shall be the responsibility of the tenderer to ensure that his tender is submitted on time before the deadline of submission through CPP portal.

**16. Amendment of bid document:**

At any time prior to the deadline for submission of bid, the CMRL may for any reason, whether at its own initiative or in response to clarifications requested by a Bidder, modify the bid document by the issuance of addendum/corrigendum on its official website [www.chennai-metro-rail.org](http://www.chennai-metro-rail.org) And in the e-procurement portal (<http://eprocure.gov.in/eprocure/app>) or through email.

**With regards,**

**JGM (RSO)**

**For & on behalf of CMRL**

**Note:** - If due to any exigency, the due date for opening of tender is declared closed holiday, in such case the tenders will be opened on next working day at the same time or any other day/time as intimated by the CMRL.

<b>Technical Specifications &amp; Compliance sheet Item No:1 Parking Security Booth</b>				
<b>Sl. No.</b>	<b>Technical Compliance</b>		<b>To be filled and signed by the bidder</b>	
	<b>Particulars</b>	<b>Description</b>	<b>Compliance (Write YES)</b>	<b>If NO, state the deviation</b>
1	Description:	Cabin Made out of M.S. Frame works with P.V.C. Section with P.V.C. Door and Three sliding Windows and 2 Racks for keeping things, Writing Pad and 20mm water proof board.		
2	Dimension	Height:7 feet,Width:4 feet,Length:4 feet		
3	Colour	Grey		
4	Roof	Shape: Gable shape Roof		
5	Wall	PVC Panel 10.MM Thickness or more		
6	Window	3 side sliding glass windows of size 4X2 feet with PVC frame and 5 mm thickness glass		
7	Writing desk	Writing desk/ holder to be provided for token collection		
8	Door	PVC Main door size 6X2.5 with frame minimum with AL drop, with Suitable locking arrangements.		
9	Floor	The floor made of Grid and 19mm Cement board with 1MM thick vinyl flooring		
10	Angle	MS Rectangle Pipe 25.MM Thickness with 1.6 Kg		
11	Hard Ware	Inches AL drop and tower bolt will be installed		

12	Electric & Additional Items	1 No Tube light, 1 no of rotatable mini fan & 3no 3pin plug point		
13	Leg	½ Feet leg should be provided 4 nos		
14	Lifting Hook	Lifting Hook to be Provided for the Easy Lifting & Shifting.		
15	Warranty	Minimum 02 years for Whole Product including Maintenance and Repair		
16	Brochure	Brochure for the quoted Item if any		

**Sample photos:**



**Vendor Information Form**

*Note: Bidders are requested to furnish the following information and enclose along with quotation.*

<b>Name &amp; Address of the Company :</b>			
<b>Name &amp; Designation of the key person</b>			
<b>Contact information</b>	<b>Mobile no:</b>	<b>Telephone :</b>	<b>Email :</b>
<b><u>Bank details</u></b>			
Beneficiary name			
Bank account no.			
Bank name			
Bank address			
IFSC			
PAN no.(Attach Copy)			
GST no.(Attach Copy)			
Payment through Online : UTR No/Reference No for RTGS/NEFT (Attach Copy of Receipt)	Tender Cost Rs.8000/- Bank Name: Transaction no: Date:		
	EMD: Rs.9000/- Bank Name: Transaction no: Date:		
Warranty & Guarantee Certificate (Attach Copy)			
Experience of having successfully completed similar works during last three years (attach copy)			
All Pages, Annexures and Attachment copies including Addendum & Corrigendum sheets duly sealed and signed by the representative of vendor			