



No. CMRL/BD/2019/Walk-in Scheme/474/03

**POLICY FOR LICENSING OF BUILT-UP BARE SHELL SPACES FOR COMMERCIAL UTILIZATIONS ON WALK-IN BASIS SCHEME**

**1. Terms and Conditions for walk in basis scheme:**

All terms and conditions shall be same as that of the failed auction/ tender from which the inventory has been taken.

**2. Procedure for Selection/Short listing of applicants:**

(i) The applicant shall be required to submit the Application Form as per the approved format, separately for intended inventory to CMRL Tapal section.

(ii) The selection is based on the first come first serve basis. The applicant whose application is received first in CMRL Tapal section will considered eligible for the said inventory.

(iii) The applicants shall be required to submit the application cost and Earnest Money Deposit (EMD) amount in the form of demand draft in favour of “**Chennai Metro Rail Limited**”, payable at Chennai or online transaction through NEFT/RTGS to CMRL Bank Account along with application form for the intender inventory. If application received without application cost and EMD shall stand rejected/ cancelled outright. The applicant unequivocally and voluntarily agrees not to seek any claim, compensation or any other consideration in case of non-allotment on whatsoever reason.

1 (iv) CMRL shall free to allot that inventory to other applicant who has applied subsequently for the inventory. Any decision taken by CMRL management will be final and binding on the applicants. No correspondence shall be entrained in this regard.

(v) The intimation to the successful party shall be given through e-mail as well as on telephone on the contact number provided in the application.

**3. Submission of Applications:**

The applicant shall be required to submit their application along with application fee, Bid security (EMD), GST, address proof and PAN card at the following address.

**Kind Attention: O/o Chief General Manager/ Planning & Business Development,**

Tapal Section,  
Chennai Metro Rail Limited,  
Admin Building, CMRL Depot,  
Ponnamalle High Road, Koyambedu,  
Chennai – 600 107 Tamil Nadu

Any clarification on the policy can be made at the above address /  
a through e-mail to **sebd@cmrl.in**.