



CHENNAI METRO RAIL LIMITED

(A Joint Venture of Govt. of India & Govt. of Tamil Nadu)

METROS

ANNA SALAI, NANDANAM, CHENNAI - 600 035.

EMPLOYMENT NOTIFICATION No: CMRL/HR/CON/13/2023, dated 29-11-2023

Chennai Metro Rail Limited (CMRL), a Joint Venture of Government of India and Government of Tamil Nadu, is a special purpose vehicle (SPV) entrusted with the responsibility of implementing the Metro Rail Project in the city of Chennai.

CMRL invites applications from qualified and experienced personnel for the appointment of undermentioned posts on contract basis: -

Post Code	Name of the Post	No. of Post	Type of Employment	Consolidated Pay (Per Month)	Min Exp. (Yrs)	Max Age (Yrs)
1	General Manager (Maintenance)	01	Contract	Rs.2,25,000/-	20	55
2	Project Manager	01		Rs.2,25,000/-	20	55
3	Joint Project Manager (Structures)	01		Rs.1,45,000/-	15	43
4	Deputy Project Manager (Construction)	02		Rs.1,25,000/-	13	40
5	Deputy Project Manager (Architect)	01		Rs.1,25,000/-	13	40
6	Deputy Manager (Transport Planning)	01		Rs.75,000/-	04	35
7	Fire Safety Officer / Consultant (Fire Safety)	01	Contract	Rs.1,25,000/-	13	40
			Retired	<i>Pay fixation & other norms are as per the extant rules & Policy applicable for retired officials</i>		

Note: -

- (i) Age, qualification & experience stipulated for above posts should be as on **29-11-2023**. Age will be relaxed for deserving and experienced candidates.
- (ii) Higher remuneration / Higher post shall be considered based on the past experience, performance in the interview, higher qualification, exceptional credentials and expertise in the relevant field.
- (iii) Apart from the consolidated pay, benefits like Medical & Personal Accident Insurance, Life Insurance, Mobile Phone reimbursement & Sim Card for official use and other admissible allowances applicable as per the extant rules of CMRL HR policy shall be paid.

1) Required Qualification and Experience: -

a) Post Code No. 01 - General Manager (Maintenance) (01 Post)

Must be a B. E / B. Tech (EEE/Mech) degree holder from a Govt recognized Institute /University, approved by AICTE / UGC. The incumbent should have minimum 20 years of post-qualification experience in Maintenance of any large infrastructure projects in the following areas: -

- (i) Overseeing Maintenance and up-keeping of all Electrical / Mechanical assets including MEP, TVS, HVAC other related assets.
- (ii) Overseeing Maintenance of tracks and civil assets and co-ordinate with track and civil team for any technical inputs.
- (iii) Responsible for Planning and conducting scheduled and unscheduled maintenance, breakdown management, monitoring of assets, technical modifications if any.
- (iv) Responsible for ensuring technical and legal compliance in maintenance of assets and execution of contracts and any other duties assigned by concerned Director

b) Post Code No. 02 – Project Manager (01 Post)

Must be a B. E / B. Tech (Civil) graduate from a Govt. recognized Institute / University approved by AICTE / UGC. The incumbent should have minimum 20 years of post-qualification experience in execution of large infrastructure projects like constructions of Bus Depot, Multi storied buildings, Commercial complex. Out of the 20 years of experience, a minimum of 5 years of experience shall be exclusively in Infrastructure constructions. The incumbent should be familiar with contract management related to large infrastructure projects. Should have knowledge & skill in management of FIDIC conditions of contract, Quality Control & Assurance system in civil construction, Safety Implementation and Program Monitoring.

Work experience in Structures of Multi modal facility complex infrastructure will be an added advantage.

c) Post Code No. 03 - Joint Project Manager (Structures) (01 Post)

Must be a B. E / B. Tech (Civil) graduate from a Govt recognized University / Institute, approved by AICTE / UGC. Possession of M. E / M. Tech degree (Civil / Structural Engineering) is preferred.

The candidate should have minimum post-qualification experience of 15 years in planning and design of Bus Depot, Multi storied buildings, Commercial complex. Out of the 15 years of experience, a minimum of 08 years experience in design of Infrastructure projects is essential. Hands on knowledge in various computer applications, relating to the job and well versed with various design software's would be preferred.

The candidates should be familiar with the Standard Indian & Euro Codes and Practices followed in India for Buildings, Bridges, Tunnels and UG stations.

d) Post Code No. 04 - Deputy Project Manager (Construction) (02 Posts)

Must be a B. E / B. Tech (Civil) graduate from a Govt. recognized Institute / University approved by AICTE / UGC. The incumbent should have minimum 13 years of post-qualification experience in execution of large infrastructure projects like constructions of Bus Depot, Multi storied buildings, Commercial complex. Out of the 13 years of experience, a minimum of 5 years of experience shall be exclusively in Infrastructure projects. The incumbent should be familiar with contract management related to large infrastructure projects. Should have knowledge & skill in

management of FIDIC conditions of contract, Quality Control & Assurance system in civil construction, Safety Implementation and Program Monitoring.

Work experience in underground structures / Multi modal facility complex infrastructure will be an added advantage.

e) Post Code No. 05 - Deputy Project Manager (Architect) (01 Post)

Must be a B. Arch graduate from a Govt. recognized Institute / University approved by AICTE / UGC. The incumbent should have a minimum 13 years of post-qualification experience in designing architecture, interior and landscape. Knowledge of building codes and standards applicable locally and internationally such as NBC, NFPA, IBC etc. Experience in management and coordination with external consultants, site team, various departments. Should possess Knowledge of Software viz. Auto CAD, Revit BIM, BIM 360, Navisworks, Microsoft Office & reviewing itemized BOQ etc.

Work experience in underground structures / Multi modal facility complex infrastructure will be an added advantage.

f) Post Code No. 06 - Deputy Manager (Transport Planning) (01 Post)

Must be a Graduate in Mechanical / Civil engineering from a Govt. recognized Institute /University approved by AICTE / UGC. The Candidate should possess minimum 4 years of post-qualification experience in relevant field with the knowledge of Primavera software. The candidate should be familiar with software like MS Office, CAD etc.

The roles and responsibilities of the incumbent shall be as follows:-

- i. Monitor and track progress of the project and familiar with preparation and presentation of reports.
- ii. Act as a Technical Supporter for PMIS Software by coordinating with the concerned departments of CMRL like Architecture, Structure, MEP, Estimation and Billing etc,
- iii. Should prepare the checklist of all discipline for review and ensure that all the stakeholders fulfill the requisite requirement as per the contract/LOD.
- iv. To co-ordinate with CMRL, GC and contractors Team for collection of data / information w.r.t PMIS and Primavera.

g) Post Code No. 07 – Fire Safety Officer / Consultant (Fire Safety) (01 Post)

Must be a Graduate from a Govt. recognized Institute / University approved by AICTE / UGC. A Diploma / Advance Diploma / Degree shall be from a recognized institute of repute and these qualifications are preferred from National Fire Service college, Nagpur.

The incumbent for the post of Fire Safety Officer should possess minimum 13 years of post-qualification experience in **Tamil Nadu Fire and Rescue Services department (TNFRS)** or other similar departments or any large reputed organizations.

For the post of Consultant (Fire Safety), Officers who have retired from Govt Service / Organizations from the post not less than the grade of District Fire Officer or equivalent and who have not crossed 62 years of age as on date of notification will also be considered. The officers shall put in a minimum of not less than 20 years of service in Fire related departments in various capacities combined together.

The incumbents should possess related experience in the following fields:-

- i. To coordinate with TNFRS for obtaining various fire clearances and licenses required for planning, construction and commissioning.
- ii. To Process and obtain necessary approvals from TNFRS department and other agencies for firefighting systems, plans & its related layouts.
- iii. Scrutinize the fire system plans & layout proposed for installations for compliance with TNFRS & NFPA (National Fire Protection Association) requirements and other specifications to ensure that the fire department's safety clearance protocol is adhered.
- iv. To manage & oversee CMRL safety related assets in office premises and other operations & maintenance (O & M) assets placed in stations, corridors, building, depots and safety related erection and commissioning works etc
- v. Preparation of site specific inspection report and its validation.
- vi. Conduct of workshops, training and periodical refresher courses for new recruits.
- vii. Organize mock fire drill in collaboration with TNFRS department and other agencies.
- viii. Assist in developing evacuation management plan and its execution in emergency situations like fire, train struck in tunnel or viaduct & other similar situations.

Desired Skills:- Experience on compliance of TNFRS & NFPA regulations and other statutory requirements

2) Selection process:

The selection methodology comprises of two-stage process, interview followed by medical examination. The selection process will judge the candidate on different facets like knowledge, skills, comprehension, attitude, aptitude, and physical fitness.

Medical Examination:

Expenses for the first-time medical examination of the candidate will be borne by CMRL. However, in case a candidate seeks extension for joining, then the second time medical examination expenditure will be borne by the candidate. To & fro travel expenses for the medical test shall be borne by the candidate. The candidate who fails the prescribed medical test will not be given any alternative employment and decision of CMRL is final on this issue.

3) Character & Antecedents:

The success in the above stated selection process does not confer any right to appointment unless CMRL is satisfied after such an inquiry, as may be considered necessary, that the candidate's character and antecedents is suitable in all respects for appointment to the service.

4) Concessions & Relaxations:

- a. The age limit prescribed shall be increased by five years in respect of candidates belonging to Scheduled Castes or Scheduled Caste (Arunthathiyars) or Scheduled Tribes and two years in respect of candidates belonging to Most Backward Classes/ Denotified Communities, Backward Classes (other than Muslim) or Backward Classes (Muslim).
- b. A Differently Aabled Person shall be eligible for an age concession up to ten years over and above the age limits prescribed for the notified post by direct recruitment only, provided the applicant is otherwise fully suitable and the disability is not such as would render him incapable of efficiently discharging the duties w.r.t post for which the candidate is selected.
- c. The upper age for Ex-Servicemen will be prescribed age limit plus the length of service in armed forces plus 03 years.

5) Payment of application fee (including postage/other charges) (Non-refundable):

- a. Unreserved & candidates falling under other category are required to pay a Non-refundable fee of Rs.300/- and SC/ST are required to pay a non-refundable fee of Rs.50/- (for processing & postage charge) either in the form of Demand Draft drawn in favour of M/s Chennai Metro Rail Limited, payable at Chennai or may transfer the fees through electronic mode to the below mentioned account and submit the NEFT/UPI payment receipt/acknowledgement details in a printed copy along with the application form.

BENEFICIARY NAME: M/S CHENNAI METRO RAIL LIMITED

SBI Account: 00000030990166827

Type of Account: Current Account

IFSC: SBIN0009675

BRANCH: KOYAMBEDU, CHENNAI

- b. Candidates should clearly mention their name, postcode and mobile number at the back of the Demand Draft. **No application fee for Differently Abled persons. Only disability certificate to be attached along with the application.**
- c. Fee once paid will not be refunded under any circumstances. Candidates are therefore requested to verify their eligibility and time limit before paying the application fee.
- d. Application forms forwarded without submission through online careers page of CMRL and payment of application fee will be summarily rejected.

6) General Conditions:

- a. Only Indian Nationals need apply.
- b. Age, Qualification & experience stipulated above should be as on **29-11-2023**. The candidates before applying are advised to ensure that they fulfill the eligibility criteria and other requirements mentioned and that the particulars furnished by them are correct in all aspects. In case, if it is detected at any stage of recruitment process that the candidate does not fulfill the eligibility criteria and / or does not comply with other requirements of this advertisement and / or the candidate has furnished any incorrect or false information or has suppressed any material fact, the candidature is liable to be rejected. If any of the above shortcomings is / are detected even after appointment, the services will be terminated without any notice.
- c. The contract period for contract type of appointment is initially for a period of 2 years and the same will be extended for further period subject to the requirement and performance of the candidates as per the existing terms and conditions on mutual consent.
- d. In order to regulate the number of candidates to be called for interview, if so required, the management reserves the right to raise the minimum eligibility standards/criteria.
- e. Merely meeting the above qualifications and experience shall not entitle a candidate to be selected for interview. Only short-listed candidates will be notified for interview. CMRL reserves the right to shortlist the candidates. Acceptance or rejection of the application of the candidates will be at the sole discretion of Management.
- f. Depending on the requirements, the CMRL reserves the right to cancel / curtail / increase the number of vacancies without any further notice and without assigning any reason thereof.
- g. Depending upon the response, the management reserves the right to increase or relax the eligibility standards / criteria for the said post.

- h. No TA / DA will be paid by CMRL to the candidates for attending the interview.
- i. CMRL reserves the right to withdraw the advertised posts at any time without assigning any reason and also reserves the right to fill either in the same position or at a lower position or not to fill the posts and CMRL decision in this regard shall be final.
- j. Persons already working in Government / PSU organization should apply through proper channel and produce NOC at the time of interview.
- k. Incomplete application or without relevant supporting enclosures (self-attested copies of degree / mark sheet / experience certificate of the latest position should indicate a detail / nature / function / job presently being handled will be out rightly rejected.
- l. Candidates attempting to influence or interfere with the selection process will be rejected summarily and be declared disqualified for future CMRL recruitments.

7. How to Apply through Online & other instructions:

- a. Before applying, candidates are advised to read the advertisement carefully and ensure that they fulfil all the eligibility criteria. Their eligibility is provisional and the same will be verified only in case they are shortlisted for selection. Eligible and interested candidates are required to apply online on CMRL Website under careers section vide URL <https://careers.chennaietrorail.org/>

- b. **Step by step procedure to apply online**

Step 1 - Candidate must register in CMRL Career portal by using a valid email id. The email id registered in the portal will only be used for any further correspondences from CMRL.

Step 2 - A registration link will be sent to the candidate's registered email id. Therefore, candidates are required to click the verify button to authenticate their email id. Upon verifying, the user will be redirected to the CMRL career page to log in and apply.

Step 3 – Candidates are required to fill all details in each section and make sure to upload the requisite documents as per the notification, wherever applicable, in order to authenticate the details mentioned in the application form.

- c. After submitting the application form through online in CMRL careers website, candidates are required to save & print the computer generated online application form, affix the latest passport size photo and should send the HARD Copy of the application form along with self-attested copies of educational qualification certificate, experience certificate, birth certificate, community certificate and other supporting documents through the forwarding authority to the below mentioned address on or before **28.12.2023**

**THE ADDITIONAL GENERAL MANAGER (HR)
CHENNAI METRO RAIL LIMITED
METROS
ANNA SALAI,
NANDANAM, CHENNAI - 600 035.**

- d. Application Envelope containing the application form should be superscribed at the top of the envelope with “Employment Notification No.” and “Post applied for”.

- e. Candidates are required to apply online in advance before the actual closing date and send the Hard copy of the application form with requisite documents to CMRL on or before 21.12.2023. Candidates failing to submit the hard copy of the online application with all required enclosures will not be considered for further selection process. CMRL in this regard will not be responsible for any delay/loss in postal transit of any application or DD/NEFT/UPI payment details or any other documentary proof.
- f. List of self-attested documents to be enclosed:-

Sl. No	<u>Documents</u>	Format & Size
1	Affix the original passport size photograph on the submitted online application form	JPEG/PNG (Max2MB)
2	Age Proof – Copy of Birth Certificate / 10 th Std. Certificate	PDF (Max2MP)
3	Copy of Community Certificate	
4	Educational Qualifications (from 10 th Std. to last qualified degree)	
5	Experience Certificates (Present & Previous employments)	
6	NOC/Through Proper Channel letter (<i>Applicable for Govt/PSU</i>)	
7	Application fee – Original Demand Draft / NEFT/UPI Payment details	
8	Copy of the detailed Resume / Bio data / CV	
9	Proof for Ex-Servicemen details (as applicable)	
10	Proof of Disability Certificate (as applicable)	
11	Any Other relevant certificates (if any)	

- g. In case of any assistance with respect to submission of online applications, candidates are requested to contact CMRL by telephone (044-24378000) during working days between 10:00 a.m to 6.00 p.m.
- h. Email queries may be addressed to “hr@cmrl.in”

Additional General Manager (HR)