



CHENNAI METRO RAIL LIMITED
(A Joint Venture of Govt. of India & Govt. of Tamil Nadu)
Admin Building, CMRL Depot, Poonamallee High Road,
Koyambedu, Chennai - 600 107.

EMPLOYMENT NOTIFICATION No.CMRL/HR/02/2016

Chennai Metro Rail Limited, entrusted with the implementation of Chennai Metro Rail Project, invites applications for the post of Chief Vigilance Officer from Group 'A' officials from Central Govt./ Govt. of Tamil Nadu, Central Govt./GoTN Organizations, Central Govt./GoTN PSUs, Central Govt./GoTN Autonomous Bodies and Central Govt./GoTN Boards on deputation basis.

1. Name of the post - **Chief Vigilance Officer**
2. Number of post - 01
3. Pay & Allowances -
 - (i) The deputationist shall be entitled to draw pay being drawn in the parent organization. Additionally, deputation allowance and project allowance at 10% of Basic Pay plus Grade Pay each will be paid.
 - (ii) Option to draw pay and allowances as per the parent organization or to draw equivalent cadre IDA pay scale in CMRL with IDA, HRA and cafeteria allowances of 35% of Basic pay.
4. Method of Recruitment - On Deputation
5. Job Requirements -
 - (i) To deal with matters relating to Vigilance in Preventive and Punitive actions. On the Preventive side, to examine in detail the commercial & administrative activities of CMRL employees vis-à-vis the rules and established procedures of CMRL with a view to minimize the scope for corruption/malpractices.
 - (ii) To prepare the 'agreed list' and a list of all the Officers of doubtful integrity and to keep a watch on such Officers.
 - (iii) To process the investigation reports and vigilance cases at various stages, inquiry

reports received from the inquiry Officers for final orders by Chief Vigilance Officers/ Disciplinary Authority / Appellate Authority / Reviewing Authority.

(iv) To observe vigilance duty in CMRL as per the stipulated duties by Government of India.

6. Eligibility and Age

- i) The officers should be holding equivalent to Deputy Secretary level /Director Level post in Govt. of India in the pay scale of Rs 15,600-39,100, Grade Pay Rs 7,600 (P.B-3)/ Rs 37,400-67,000, Grade Pay 8,700 (P.B-4) in any of the following establishments:-

- a) Central Govt.
- b) Govt. of Tamil Nadu
- c) Central Govt. organization/Central Public Sector Enterprises/Central Autonomous Bodies/Central Govt. Board.
- d) Govt. of Tamil Nadu organization/ Govt. of Tamil Nadu Public Sector Enterprises/ Govt. of Tamil Nadu Autonomous Bodies/ Govt. of Tamil Nadu Board.

ii) The officers sponsored for the post of CVO will not be allowed to withdraw candidature subsequently and it will be the responsibility of the respective cadre controlling authorities to ensure the release of the officers in the event of their selection.

(iii) Age not exceeding 50 years as on date of notification (02.06.16).

7. Period of deputation

- Initial Period of deputation will be for a period of 3 years which can be extended upto 5 years.

General Terms and Conditions:

a. Applications in the prescribed proforma should be routed through proper channel to General Manager (HR), Chennai Metro Rail Limited, Admin Building, CMRL Depot, Poonamallee High Road, Koyambedu, Chennai – 600 107.

The last date for receipt of application is 31-10-2016.

The forwarding authority should send the following information/documents alongwith applications:

1. Duly attested copies of last 5 years ACRs of the applicant.
2. A certificate from cadre controlling authority as per the proforma mentioned below to the effect of vigilance clearance, integrity certificate and major or minor penalty statement.

General Manager (HR)

PROFORMA OF THE CERTIFICATE TO BE GIVEN BY THE HEAD OF THE OFFICE

Certificate in respect of Shri/Smt _____ (Name & Designation)

1. The particulars furnished by the applicant are correct and he/she fulfills the eligibility criteria.
2. It is certified that no disciplinary / vigilance case is pending or contemplated against the applicant and he/she is clear from the vigilance angle.
3. His / Her integrity is certified.
4. It is certified that no major / minor penalties have been imposed on the Officer during the last 10 years.
5. Attested copies of ACRs for the last five years are enclosed.

Signature of the head of the Office

Name along with official seal