



CHENNAI METRO RAIL LIMITED

CMRL/CSO/Stage-1 A/001/2016

Date:23/06/2016

Sub: Minutes of pre-bid meeting for providing security services for stage-1A held on 10/06/2016 and clarification thereon

Ref: Tender No.SEC-01-Stage 1A-2016

1. Pre-bid meeting for provision of Security Services for stage-1A Metro stations with reference to the Tender reference No.SEC-01-Stage 1A-2016 was held on 10/06/2016 at 1500 hrs at CMRL Admin Building.
2. Following clarifications with respect to various queries raised by prospective bidders during the pre-bid meeting is furnished:-

Sl No	Points Raised in the pre-bid meeting	Clarifications
1	Copy of licence for providing security service applicable in Tamil Nadu to be provided on the date of commissioning the project.	The contractor shall ensure possession of all legal, labour and other related licenses in currency and applicable for the State. The service provider also comply with the provisions of all labour laws as per clause 13 of the Tender (page-11&12) and submit the relevant copies of the same along with the Technical bid.
2	Specification is mentioned for Hand Held Metal Detector and DFMD. Kindly clarify the brand/quality scope of work	Mentioning a particular brand name of the item is against the tender norms. Ensure compliance of the specifications of the Equipments before quoting the rate. As regards scope of work of HHMD&DFMD, the same already mentioned at clause 43&44 of Chapter-IV of the tender (Page-27&28).
3	In Financial bid Sl.No.6 you have asked for under vehicle inspection mirror. How many mirrors will be required in total?	Under Vehicle Inspection Mirror is presently not required. Addendum in this regard is being issued shortly.

4	<p>a. As proof of eligibility we can submit work order or performance certificate of either completed work or ongoing work and for purpose of contract value, the value of on-going contract value as on the due date of this tender will be taken into account.</p> <p>b. Please clarify the page No.9, Point No.7.2(B) Work Experience.</p>	<p>As per condition, the bidder should have experience of having successfully completed similar works during last seven years ending last day of month previous to the one in which tenders are invited and should be comply with one of the conditions as mentioned in the para 7.2(b)(i,ii,iii) (page-9).</p>
5	<p>Out of seven stations, Alandur indicates zero strength, is it correct.</p>	<p>Yes.</p>
6	<p>A shift consists of Eight hours only and in case of abrupt absenteeism, one guard may continue for Eight hours, though not after night shift. Please confirm.</p>	<p>No. Such practice will not be allowed/entertained.</p>
7	<p>Minimum wages- As per the tender, it mentions as per GOI (Government of India) and hence it should be as per Central Minimum Wages. Please confirm</p>	<p>No. It has been decided to follow the rates of Minimum Wages as notified by the Government of Tamil Nadu under the “Minimum Wages Act, 1948”.</p> <p>Addendum in this regard is being issued shortly.</p>
8	<p>Tender clause 45 (a to g): The number of manpower stated in this clause is less when compared to SOW given in Chapter-III-B (page -21).</p>	<p>Both the clauses are different. Chapter-III (B) (page-21) explains about the nature and scope of work of the security personnel. Where as clause 45 (page-28-30) station wise deployment of security personnel mentioned.</p>
9	<p>a. In chapter-3, Para-B item No.2&3, it is mentioned that the contractor has to provide the DFMD and HHMD at each entrance to stations as well as each entrance of depot. At the same time in the Financial bid SI.No.3 and 4 the charges for the same is told to be declared.</p>	<p>As per Chapter-IV (4) of the tender It is clearly mentioned that the contractor shall provide the said items at his own cost and the requirement of number of items (except Alandur) are as follows:-</p> <ol style="list-style-type: none"> 1. HHMDs-06x02=12 2. DFMDs-06x02=12 3. Female Frisking booth- 01X06=06

	<p>We want to know if you are going to reimburse us the charge of the HHMD/DFMD. How many DFMD&HHMD will be required in total for all the stations.</p> <p>b. Cost of Equipments: Every station has entry/exit on either side, but initially the plan is to operate one side only and manpower is provided accordingly. Likely to increase as and when the other side also becomes operations. But for Door Frame Metal Detector and Hand held Metal Detector, it is better to quote for the full requirement now itself as there would be no provision to quote later-Please confirm.</p>	<p>Under-vehicle surveillance mirror at each entrance mentioned at Chapter-IV(4) to be treated as deleted.</p> <p>Addendum in this regard is being issued shortly.</p>
10	<p>Performance Security Deposit: The tender speaks of 5% in the test and 10% in the Agreement-Please confirm the correct figure.</p>	<p>The successful tenderer will have to deposit 5% of the total value of the contract as Performance Security Deposit as mentioned at clause 28.1 (page 18).</p> <p>Addendum in this regard is being issued shortly.</p>
11	<p>For remaining six stations, a strength of 63 unarmed guards is indicated, the number of supervisors is not indicated</p>	<p>Two Nos. of Supervisors required.</p> <p>Addendum in this regard is being issued shortly.</p>
12	<p>Every station has entry/exit on either side, but initially the plan seems to be to operate one side only and manpower is provided accordingly. Likely to increase as and when the other side also becomes operations. Please confirm.</p>	<p>Yes. If necessity arises.</p>

13	<p>a. Open Air parking: collection of parking fees seems to be in practice. (cash collection and deposit procedure) but there is no mention of such procedures in the tender. clarify.</p> <p>b. Cash handling of parking security and scope of work to be specified.</p>	<p><u>SCOPE OF WORK OF SECURITY POSTED IN THE PARKING AREAS OF CMRL METRO STATIONS</u></p> <ol style="list-style-type: none"> 1. At the beginning of shift, report to Station Controller and obtain Shift abstract Form (SAF) from Station Controller. 2. Manning the Entry & Exit points of parking areas and regulate the parking of vehicles in parking lots designated by CMRL. 3. Collection of parking fee as per the procedure and quantum prescribed by CMRL from time to time. Receipts to be issued to passengers for the fee collected. 4. Protect passenger vehicles against harm / theft / damage. 5. Security staff should be courteous to passengers and should be customer friendly. 6. Regulate access control at nominated places of deployment, prevent misuse of premises and facilities, prevent trespassing, unauthorized construction, prevent squatting in CMRL metro Station premises, prevent littering, spitting and ensure cleanliness. 7. Any unattended or missed items seen in and around parking lots needs to be reported to Station controller immediately. 8. At the end of shift, record the details of parking revenue in SAF and handover the cash, equipment's, settlement bill, tickets etc. for fare collection to Station controller. 9. At any time Vehicles parked should always match with the register / system data maintained for same. If any mismatch / any short remittances of cash should be borne by the contractor.
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14	<p>Bonus Act has been revised- the ceiling amount is revised from Rs.3,500/- to Rs.7,000/- or Basic +DA whichever is higher and the Act is effective retrospective date i.e. wef April 2014, which alone is under appeal. Please confirm.</p>	<p>All Statutory obligations including the payment of bonus Act to be followed strictly.</p>
15	<p>Gratuity to be quoted or not- Please confirm.</p>	<p>Since it is a service contract and the contract is for three years extendable for one year based on requirement and performance basis, the same to be cater by the service provider as the security guards are in the rolls of the service provider.</p>
16	<p>a. Reliever charges has to be quoted for weekly off and leave charges. Hence no leave wages will be considered. Please confirm.</p> <p>b. The strength of man power to be maintained on all 365 days and the cost of reliever charges has to be factored in. please confirm.</p>	<p>The tender is invited for providing “Security Service” for 365 days round the clock in three shifts on 24x7 basis. Accordingly charges will be paid for 365 days. The bidders are requested to quote the competitive rate accordingly.</p>
17	<p>Deciding on L1: If any quote amount does not cover the statutory norms like correct Minimum Wages, ESI, EPF coverage, Bonus, Gratuity or other tax etc. will it be disqualified or accepted - Please clarify.</p> <p>Financial Bid: It includes Basic Wage, VDA, EPF, ESI and Bonus, Leave with wages, National & Festival Holidays and Gratuity. The above staged statutory compliance is</p>	<p>Yes.</p> <p>All Statutory obligations as applicable for the present security service to be strictly followed.</p> <p>Since it is a service contract and the contract is for three years extendable for one year based on requirement and performance basis, the same to be cater by the service provider as the security guards are in the rolls of the service provider.</p> <p>The tender is invited for providing “Security Service” for 365 days round the clock in three shifts on 24x7 basis. Accordingly charges will</p>

	<p>mandatory as per Labour Law. Need confirmation from CMRL that all statutory compliances should be included in the price bid. Further require confirmation on any vendor quoting price bid below these mandatory requirement will be disqualified from CMRL.</p>	<p>be paid for 365 days. The bidders are requested to quote the competitive rate accordingly.</p>
18	<p>EMD Exemption: For Small and Medium Enterprises which are registered under NSIC (National Small Scale Industries Corporation) are exempt from EMD as well as the cost of Tender. Please confirm.</p>	<p>Exemption of EMD as well as the cost of Tender not applicable. The bidder is requested to remit the same as per the tender conditions.</p>
19	<p>Insurance & Indemnities- Sickness or disease or death or injury to any person & loss or damage or destruction of any property or any subcontractor or any tier stated that "The PSA will be fully responsible" (Reference: As per the point No.41.0(PageNo.20), Point No.31.0 (PageNo.18), Point No.27(Page No.25), Annexure-11 (Page No.45) and Point No.11.1 (Page No.54)</p>	<p>In case of any loss that might be caused to the CMRL due to lapse on the part of the security personnel discharging security responsibilities, such loss will be borne by the Service Provider and in this connection, the CMRL shall have the right to deduct appropriate amount from the bill of Service Provider to make good such loss to the CMRL besides imposition of penalty. In case of frequent lapses on the part of the security personnel deployed by the Service Provider, CMRL shall be within his right to terminate the contract forthwith or take any other action without assigning any reason whatsoever.</p>
20	<p>Tender clause No.20(3): Prices for the second year of operation of the tender will be enhanced by CMRL at the rate of 5 %.</p> <p>Will the 5% enhancement year-on-year be applicable from the date of accepting the LOA or from the date of start of operations?</p>	<p>As already mentioned at para 7 above, it has been decided to follow the rates of Minimum Wages as notified by the Government of Tamil Nadu under the "Minimum Wages Act, 1948".</p> <p>The statutory variation like wages, VDA, Tax due to Govt orders will be borne by CMRL.</p> <p>In view of the above the price escalation for second year and third year mentioned at tender clause No.20.3 at page No.14 is deleted.</p>
21	<p>Tender clause No.20.0(3): Prices for the second year of operation of the tender will be enhanced by CMRL at the rate</p>	<p>Addendum in this regard is being issued shortly.</p>

	of 5 %. Request to CMRL if the bidder can be compensated as per revisions from Govt. of India instead of 5% enhancement YOY. This will keep CMRL as a principal employer and bidder as service provider to follow 100% compliance to statutory and Labour laws.	
22	In Financial bid sl No.5, you have asked for charges for providing Female Frisking booths. How many booths will be required in total? What will be the specification and size of the booth and of what material?	Six No. of Female Frisking Booths required. Addendum in this regard duly incorporating the specification is being issued shortly.

2. This Addendum, forms the part of the tender document and is required to be signed and sealed by the bidder while submitting bids to CMRL.

Director (S&O)
