

**Sub: Minutes of the Pre-Bid Meeting held on 22.03.2016 at CMRL**

Ref : Tender No.FMS-03-2016

Pre-Bid Meeting was conducted on 22.03.2016 at 11.00 am at CMRL Admin. Building for the Tender for providing Facility Management Services comprising of Cleaning and House Keeping, Ticket Vending & Customer Care at Six Stations (Viz. Little Mount, Guindy Metro, Nanganallur Road, Meenambakkam Metro, Airport, St. Thomas Mount Metro) of Chennai Metro Rail Ltd.

Following clarification with respect to various queries raised by prospective bidders is put up:

S.No	Query Raised	Referred Tender Clause	Clarification	Remarks
1	Can EMD be submitted in the form of Bank Guarantee? If yes the Format of Bank Guarantee needs to be shared	Page No.15 Clause 19, Page No.9 Clause 5	EMD to be submitted in the form of Demand draft only with a validity of 90 days.	Addendum No.1 to be issued in CMRL website
2	Whether Bidders have to consider State Minimum Wages or Central Minimum Wages?	Page No 62 Clause No.12.5	Central Govt. Minimum Wages to be complied.	Addendum No.1 to be issued in CMRL website
3	Whether Manpower given in tender document is inclusive or exclusive of reliever for operating on the seventh day of the week.	Page No 39 & 43	Exclusive of rest givers/ Leave Relievers. Kindly refer tender document Page No.43 under Note (d).	
4	Kindly provide the counts of toilets in each station with details of floor specification count of urinals, washbasin, western closets etc.	Page No.25 Clause1.3	Details will be provided	Addendum No.1 to be issued in CMRL website

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5	Can services be provided along with a consortium? Can it be sub contracted to somebody? Or the company's own subsidiaries	--	Consortium or Joint venture are not allowed to participate in the tender. No subletting of the contract is allowed.	
6	Will the 5% enhancement Year on Year be applicable from the date of accepting the LOA or start of operations?	--	No enhancement in the contract value year on year. CMRL will bear any changes in the central minimum wages such as Basic, VDA, ESI, PF & bonus. Successful bidder to submit the documentary proof of salaries, PF, ESIC, Bonus actual paid to employees on a monthly basis to CMRL.	Addendum No.1 to be issued in CMRL website
7	Will CMRL provide fake currency detecting machine?	Page No.42 Clause No .10	Yes; Fake Currency Detecting Machines will be provided by CMRL	Addendum No.1 to be issued in CMRL website
8	Will increase in minimum wages and bonus borne by CMRL	Page No.15 Clause No.3	CMRL will bear any changes in the central minimum wages such as Basic, VDA, ESI & PF.	Addendum No.1 to be issued in CMRL website
9	Whether ceiling hooks will be provided by CMRL or not		Yes it will be provided by CMRL.	Addendum No.1 to be issued in CMRL website

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10	Clarification on Clause 7.1 (b) page 10 referring to past performance experience relating to similar works.	Page No.10 Clause No. 7.1 (b)	The bidder must have completed similar works (housekeeping contracts) for last 3 years (FY 2014-15, 2013-14 and 2012-13) in Tamil Nadu State Government/ Central Government/ Tamil Nadu PSUs/ Central PSU.	Addendum No.1 to be issued in CMRL website
11	Extension of Last date of Bid submission	Page No.4 NIT	Last date of sale of Tender document – 25 th Apr 2016 upto 16:00 hrs. Due date of tender submission – 26 th Apr 2016 upto 12:00 hrs. Date & Time of Tender opening – 26 th Apr 2016 at 14:30 hrs.	Corrigendum No.3 to be issued in CMRL website
12	Definition of similar work	Page No.10, Clause No.7.1 (b)	Please refer # for definition of similar work for past performance	Addendum No.1 to be issued in CMRL website