



Chennai Metro Rail Limited

(A Joint Venture of Govt. of India and Govt. of Tamil Nadu)

NIT.NO.CMRL/MM/2015/ P-63/ten.doc.

Date: 01.07.2015

To,

Sub: Invitation of tender for "Procurement of Steel Almirah".

Chennai Metro Rail Limited (CMRL) is a Joint Venture of Government of India (GoI) and Government of Tamil Nadu (GoTN) located in Chennai City. Sealed quotations are invited from the agencies for the item "**Steel Almirah**" with details as given below:-

Sr. no.	Particular	Description
1.	Item name	Steel Almirah.
2.	Qty. (No's)	50 number
3.	Specification	Steel Almirah with locking system. No locker Making 4 shelves with 5 compartments. Size = 78"height x 36"width x 19" depth. Thickness – 18 gauge

1. BID SECURITY (EMD - EARNEST MONEY DEPOSIT):

- i. The EMD shall be made payable without any condition to the CMRL. A demand draft in favour of "**Chennai Metro Rail Limited**" payable at Chennai should be submitted along with the bid as bid security, for the amount of **Rs. 5,500.00/- (Rupees – Five Thousand Five Hundred Only)**.
- ii. Any tender submitted without the EMD in the approved form will be summarily rejected, provided that any category of tenderers specifically exempted by the board (board of directors of Chennai Metro Rail Limited) from the payment of EMD will not be required to make such a deposit. **No interest is payable for the EMD amount.**
- iii. Bid securities of the unsuccessful bidders will be returned at the earliest after expiry of the final bid validity & latest on or before the 30th day after the award of the contract.

Seal & Sign of Authorised Rep of Bidder



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"Chennai Metro Rail Limited", General Stores, CMRL depot, Poonamalle High Road (Opp. To Daniel Thomas School) Koyambedu, Chennai -107

- iv. EMD of successful bidders will be returned back within 30 days of delivery of items.
- v. EMD of the bidder shall stand forfeited if he revokes or cancels his tender after submission or vary any terms thereof without the consent of the CMRL.

2. BID PRICE:

- i. The prices should be quoted in Indian Rupees with delivery of item at CMRL failing which the bid would be rejected. The price shall be written in both figures & words in the prescribed price schedule.
- ii. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- iii. Any variation arises between the unit rate and the corresponding quoted total cost then the unit rate will prevail for calculating the total cost.
- iv. If there is a discrepancy between amount in words and figures, the amount in words will prevail.
- v. Incomplete and/or conditional bids shall be liable to rejection. Prices should be quoted as per price schedule attached at **Annexure -B.**

3. Special Condition:

The agency should submit the brochure for each of the quoted product & technical compliance statement (annexed in annexure -A). If any deviation arises, same should be mentioned clearly.

4. DELIVERY PERIOD:

The item should be delivered within Four (04) weeks from the date of reception of Purchase Order.

5. AGENCY DETAILS:

The Agency should fill in the vendor detail form enclosed with this Tender Document as **Annexure - C** and same may be forwarded along with this quotation. Also submit the certificate of incorporation, copy of Pan Card & TIN no.



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6. EVALUATION OF QUOTATION:

The quotation would be evaluated and compared, which determined to be substantially responsive i.e. which are properly signed; and conform to the terms and conditions, and specifications.

7. VALIDITY OF QUOTATION:

Quotation shall remain valid for a period of 90 days from the date of bid opening

8. PAYMENT TERMS:

100% payment would be released through RTGS within 30 days on delivery of items & on receipt of the following details:-

- i. Original invoice duly signed by the authorized signatory.
- ii. Item Acceptance Certificate duly signed and sealed from authorized representative of CMRL.
- iii. PAN Card, Bank Account Details, Bank address & RTGS details of the Agency are to be forwarded along with the Invoice.

In case if you are registered under MSME Act, 2006, the copy of the registration certificate to be provided along with invoice.

9. ACCEPTANCE OF TERMS & CONDITIONS:

Bidders are requested to submit the sealed and signed copy of this tender document along with quotation as acceptance of all terms & conditions.

10. JURISDICTION:

The court of jurisdiction is Chennai. The English language shall be the official language for all purposes



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11. SCHEDULE FOR BID SUBMISSION AND OPENING:

Sl. No.	Particular	Details
1.	Last date for submission of bid document	14.07.2015 Time: 1500 Hrs
2.	Opening of Bid document	14.07.2015 Time: 1530 Hrs

You are requested to provide your offer in the sealed quotation addressed to
Manager (DM)

Chennai Metro Rail Limited, General Stores, CMRL depot, Poonamalle High Road,
(Opp. to Daniel Thomas School) , Koyambedu Chennai – 107

And on sealed quotation envelope written clearly as **“QUOTATION FOR
PROCUREMENT OF “STEEL ALMIRAH” AND DO NOT OPEN BEFORE 1530
HRS. ON 14TH JULY 2015.”**

We look forward to receiving your quotations and thank you for your interest.

With regards,



Abbas . H
01/07/15

Abbas . H
Manager (DM)
For & on behalf of CMRL

Note:-

Quotation received after the stipulated time will not be accepted and considered. Bidders are advised to send their sealed bid preferably by Courier or in person at above address. CMRL will not be responsible for any postal delay.

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Technical Compliance

Group -1 Steel Almirah - Gauge 18			
Sl.No.	Particular	Compliance (yes/no)	Deviation
1.	Steel Almirah with locking system		
2.	Making 4 shelves with 5 compartments. Size = 78"height x 36"width x 19" depth.		
3.	No locker		
4.	Thickness – 18 gauge		

Signature & Stamp of the Bidder

Date



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Price Schedule

Group -1 Steel Almirah - Gauge 18						
Sl.No.	Item Name	Quantity	Unit Price (Rs.)	Tax		Sub Total(Rs.)
				%	Rs.	
1.	Steel Almirah	50 no's				
Total Price (Rs.) Including tax & all other charges, if any.						
Total Amount (Rs.) in words						

Note: Price quoted should be inclusive of delivery & all other additional charges, if any, it may be clearly stated.

Signature & Stamp of the Bidder
Date



Seal & Sign of Authorised Rep of Bidder

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Vendor Information Form

Bidders are requested to furnish the following information and enclose along with quotation.

Agency Name:				
Address of the Agency				
Name & Designation of Authorised person				
Contact information	Mobile no:	Telephone No :	Fax No:	Email :
<u>Bank details of the Agency</u>				
Bank Name				
Bank Address				
Bank Account No				
IFSC Code				
PAN No.				
TIN No.				

Signature & Stamp of the Bidder
Date:

Seal & Sign of Authorised Rep of Bidder



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